



HEALTH & SAFETY POLICY

We all want to have a safe and healthy workplace. To ensure this, we need everybody's cooperation.

The management of Bole Construction Inc (BCI) is committed to providing safe and healthy working conditions, and to promoting positive attitudes toward safety and health within the organization.

BCI is responsible for providing a safe work site and for establishing and maintaining adequate standards of maintenance of site and equipment to ensure that physical and health hazards are guarded against or eliminated, and for developing work procedures conducive to a safe and healthy workplace.

Foremen and Supervisors are responsible for ensuring that workers are properly instructed to do their work safely; for enforcing safe work procedures and regulations; and for correcting all unsafe activities.

All workers and subcontractors are required to work safely, to know and follow all rules and safe work procedures.

Everyone is expected to report any unsafe condition to their supervisor immediately; to report any accident or injury to First Aid and to work together to prevent accidents or health hazards and accidents.

Non-Construction staff and visitors must adhere to all construction zone restrictions; are requested to note and obey all temporary signs; and to be alert to construction activity in both finished and unfinished areas.

Equipment and Clothing

Unless otherwise instructed, all workers MUST:

1. Wear suitable clothing to protect against weather and workplace hazards.
2. Wear gloves, safety headgear and footwear.
3. Use protective equipment including fall, respiratory, eye and hearing protection, and any other specialized protective equipment required by the Occupational Health and Safety Regulation.
4. In response to the Public Health Office Orders, a mandatory mask policy is now in effect at Bole Construction Inc. A mask will now be required in the workplace, where physical distancing is not possible.

Health and Safety Responsibilities

All workers MUST:

1. Stay off the worksite if impaired by drugs or alcohol.
2. Stay home if feeling sick and monitor symptoms
3. Maintain good housekeeping conditions.
4. Report ALL injuries immediately to first aid, supervisor, or the office.

All workers MUST NOT:

1. Endanger other workers through practical jokes or horseplay.
2. Use any broken or unsafe tools and equipment.

Supervisors MUST:

1. Ensure that all workers are familiar with and follow the company safety policy.
2. Ensure that all workers are properly trained and follow the Workplace Hazardous Materials Information System program and the Occupational Health and Safety Regulation.

Housekeeping

1. Maintain a clean worksite.
2. Platforms, stairs, guardrails, walkways, etc., must be kept in good condition.
3. Work areas must be well-lit, free of clutter and any dangerous materials, free of slipping and tripping hazards.
4. Materials and equipment should be stored so that they will not cause injury to workers.
5. Ensure there are no protrusions that can cause injury.

Working at Height

1. When using ladders, use a three-point contact climbing method (two hands and one foot, or two feet and one hand).
2. Only one worker on a ladder at a time.
3. Use fall arrest whenever needed and required.
4. When working 3 m (10 ft.) above grade, MUST use guardrails or fall protection equipment.

Working with Chemicals

1. Material Safety Data Sheet (MSDS) must be made available to workers on site.
2. Refer to MSDS whenever needed.

Kevin O'Sullivan

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